

Formal Notice: Required Access to Balcony & Terrace Light Disconnections

Dear Resident,

This letter serves as formal notification that **access will be required to properties at UNO Apartments with balcony lights to enable our electrical contractor to disconnect balcony and terrace lighting as part of the ongoing facade remediation works**. The access appointments are scheduled to take place on:

Thursday the 15th October 2026

These works form an essential part of the projects and are required to allow the external facade works to progress safely and in accordance with the construction programme.

Each visit is short and is expected to last approx. 20 minutes. During the appointment the electrician will:

- **Introduce themselves and explain the works being carried out.**
- **Access the relevant area** within the property.
- **Safely disconnect the balcony and/or terrace lighting where required.**
- **Confirm completion** of the works before leaving the property.

How to prepare:

To help us complete the works efficiently, we kindly ask that you:

- **Ensure access is available at the agreed appointment time.**
- Clear any items that may obstruct access to the balcony and/or terrace
- Secure any pets before the appointment.

The purpose of these works is to safely isolate balcony and terrace lighting ahead of the upcoming external façade removal and replacement works. Resident cooperation is essential to help minimise delays to the programme and ensure works can proceed as scheduled.

You will be contacted in advance to confirm your appointment, and every effort will be made to accommodate your availability.

Should you have any questions, please contact the Resident Liaison Officer directly.

Yours Sincerely,

Michael Morgan Resident Liaison Officer

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